

What is SCORE?

SCORE is the Service Corps of Retired Executives, a nonprofit association, sponsored by the U.S. Small Business Administration. SCORE provides counseling services to start up businesses and works with any business through the challenges that they face in today's market place. SCORE's services are always confidential and free.

Workshop Instructors

All Pottstown SCORE courses are taught by experienced members of SCORE and outside practitioners recognized as experts in their specific fields. You will learn practical, real-life information on how to start and operate a small business.

Instructor for This Seminar

Doug Delp, President

The Delp Group, Inc., Green Lane, PA

The Delp Group delivers understanding of how human resource and group insurance strategies impact a company's people, culture, and profitability. Beyond just consulting services, we bring insight and perspective based on practical first-hand experience out in the field. Our Staff's experience spans more than 20 years, encompassing Human Resources, benefits and insurance brokerage, business consulting, finance and accounting.

SCORE

Sponsored by U.S. Small Business Administration

Pottstown SCORE Chapter 594

**Serving, Montgomery, Chester,
and Berks Counties**

New York Plaza

244 High St., Suite 102

Pottstown PA 19464

(610) 327-2673

www.pottstownscore.org

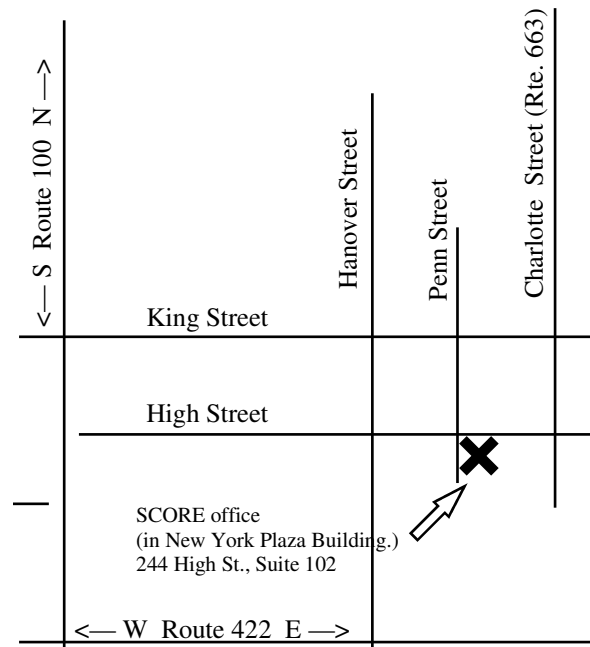
Fax (610) 327-0150

Email: info@pottstownscore.org

Directions

To the Pottstown SCORE Office:

- Exit Route 422 at Route 100 North and proceed to the first traffic light at the intersection of King Street (Route 663).
- Turn right onto King Street and proceed to the intersection of Hanover Street.
- Turn right onto Hanover and proceed one block to High Street.
- Turn left onto High Street and proceed to Penn Street, the first traffic light. The New York Plaza Building is on the right at the traffic light.
- Turn right into the Penn Street alley. Parking is in the rear of the New York Plaza Building. Use the first floor entrance from the parking lot.



Pottstown

SCORE

Small Business
Workshop

Labor Law and the Small Business

Print your name(s) here: _____

Course(s) and Date(s): _____
Labor Law and the Small Business

Your Home Telephone Number: _____ Your Business Telephone Number: _____

Your Complete Mailing Address: _____

Amount of Fee Enclosed: _____ E-mail address: _____

Send separate check or money order for each person payable to SCORE. Mail this form and payment to: SCORE, 244 High Street, Suite 402, Pottstown, PA 19464. Fees are not refundable. Form should be mailed at least one week prior to the course date to ensure space.

Please NOTE on your calendar the DATE, TIME and PLACE.

Detach here and mail with your checks.

Personnel Pitfalls in a Small Business

This is an Interactive Workshop designed for businesses owners with 2 to 49 employees who have concerns or questions about the Human Resource legal exposures and problems that the owner of a small business may encounter. The workshop will also address what precautionary steps a business owner should take to avoid or prepare for such problems.

Topics:

- federal labor laws affecting small businesses
- 1099 vs. W2 classifications
- I9's
- overtime calculations
- probationary periods
- contesting unemployment claims
- employment "at-will"
- disciplinary action
- employee handbooks
- Pre-tax Section 125 Plans
- Cobra and Premium Subsidy Notice Requirements

Workshop Date

Monday, March 15 7:00 -9:30 PM
Registration 6:45 PM

Seminar Fee

Each course costs \$25. There is 50% off the course fee for each additional person . All fees are non-refundable if workshop is held as scheduled.

Make checks payable to Pottstown SCORE and mail to:

SCORE Chapter 594
244 High Street, Suite 102
Pottstown, PA 19464.

**Seminar is conducted at the Pottstown
SCORE Office, in the New York Plaza
Building, 244 High Street, Suite 102,
Pottstown, PA 19464.**

Visit our website to learn of other workshops
for the small business person
offered by Pottstown SCORE.